

## Max's Pet Connection, Inc.

a 501 (c) 3 non-profit organization

### Volunteer Rules

#### Setting up at PetSmart/PetCo or anywhere:

1. Usually arrive by 9- 9:30 am (unless otherwise planned).
2. Set up tables/crates where store personnel or event coordinator direct.
3. Bring supplies in from the car and set them up. Make sure to get all of them.
4. Bring dogs in last, with crates if needed. **SOMEONE MUST STAY WITH THE DOGS.**
5. Make sure aisles remain clear for customers
6. PetSmart has a dress code. We are guests of the store & need to reflect a neat & tidy appearance of both ourselves and our area. This applies for any store/event.
7. MPC volunteers must wear our group shirt or a red shirt, with a name tag, until they have obtained a group shirt.

#### Taking down (anywhere):

1. **SOMEONE MUST STAY WITH THE DOGS.**
2. Take down, repack and replace items wherever they go.
3. Load the dogs last.
4. Make sure our area is left clean & all trash removed.

#### Meeting the Public (anywhere):

1. **ALWAYS** keep the dogs **under control and as quiet as possible.** Try the trainer's idea of "focus and treat" to motivate the dogs to settle down (if possible).
2. **ALWAYS** keep an eye on your leashed dog & anyone interacting with the dogs, esp. children. Use this time to teach the appropriate way of interacting with the dogs (to both children and adults). Be cautious of our dogs around strange dogs.
3. Answer questions if you are able. If you don't know, find me or someone who could help you or refer to the "cheat sheet".
4. **KEEP TALK POSITIVE.** Support our rescue as well as other rescues. If there are any conflicts, within our group itself, please discuss those privately.
5. **WATCH OUR WORDS.** Again, we are guests of PetSmart (or wherever), as well as representing our group, and need to promote a good image to both adults and children.

#### Foster Parents:

1. Please bring dog(s) you are fostering to all adoption events or call Joan so that arrangements can be made to get the dog(s) to the event.
2. Please make sure the dog is bathed for the event.
3. Please don't change the dog's name while in your home. We would like the adopting family to make that decision.
4. Please use a regular leash, and keep the dog's harness on when bringing the dogs to adoption events. This is for the safety of the dogs. Harnesses' should not be left on when the dog is in your home, only when out walking. Keep collar and tags on at all times.
5. If you need Maxine to bring anything, to the event, for your dog, please **call her a few days in advance.**
6. If you think your dog needs HW prevention or flea control, let Maxine or Joan know at the **start of the adoption day**

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